AGENDA

TURKEYFOOT VALLEY AREA SCHOOL DISTRICT

**CONFLUENCE, PA 15424**

**BOARD OF SCHOOL DIRECTORS REGULAR MEETING**

**MONDAY, APRIL 17, 2023**

**7:00 p.m.**

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

**Note: By resolution adopted September 19, 2016, the full text of which is set forth in the minutes of the meeting of April 17, 2023, a unanimous affirmative vote without objection on any question requiring a recorded vote showing how each Director voted shall be deemed to be an affirmative vote by each Director as if he/she had responded affirmatively to the calling of his/her individual name and shall be recorded as such.**

# ITEM #1. ROLL CALL

Time P.M.

Frank Ryan \_\_\_\_\_, Terry Bender \_\_\_\_\_, Terry Grove \_\_\_\_\_, Mike Diehl \_\_\_\_\_, David Tannehill \_\_\_\_\_,

Gerald Conn \_\_\_\_\_, Lisa Metheney \_\_\_\_\_, Keith Conn \_\_\_\_\_, Cathy Hinzy \_\_\_\_\_

# ITEM #2. SALUTE TO THE FLAG

# ITEM #3. ADDITIONS OR REARRANGEMENTS TO THE AGENDA

I \_\_\_\_\_ move to approve/disapprove the agenda as presented/amended.

Second \_\_\_\_\_\_.

Approved

Disapproved

Tabled

# ITEM #4. RECOGNITION OF VISITORS

March Students of the Month presented by Mr. Shilk

Student Attendance

**Executive Session**

I \_\_\_\_\_ move the Board go into Executive Session for Personnel/Student matters at \_\_\_\_\_\_\_\_ p.m.

Second \_\_\_\_\_\_.

Approved

Disapproved

Tabled

***The Board of Directors resumed their regular meeting at \_\_\_\_\_\_ p.m.***

**ITEM #5. APPROVAL OF THE MINUTES**

1. **The Minutes of the Board of Directors Regular Meeting of Monday, March 20, 2023 are presented for approval**.

I \_\_\_\_\_ move to approve/disapprove the Minutes of the Board of Directors Regular Meeting of Monday, March 20, 2023 as presented/amended.

Second \_\_\_\_\_\_. Approved

Disapproved Tabled

# ITEM #6. APPROVAL OF THE BOARD BILLS

I \_\_\_\_\_ move to approve/disapprove the Board Bills for the month of March 2023 as presented/amended.

Second \_\_\_\_\_\_.

Approved

Disapproved

Tabled

# ITEM #7. APPROVAL OF THE TREASURERS REPORT

I \_\_\_\_\_ move to approve/disapprove the Treasurers Report for the month of March 2023 as presented/amended.

Second \_\_\_\_\_\_.

Approved

Disapproved

Tabled

**ITEM #8. APPROVAL OF THE BUDGETARY TRANSFERS**

There are no budgetary transfers at this time.

**ITEM #9. TRANSFER OF FUNDS**

I \_\_\_\_\_ move to approve/disapprove the transfer of funds from the General Fund to the Payroll Account for the dates of April 21, 2023 and May 9, 2023 not to exceed $120,000 at each transfer.

Second \_\_\_\_\_\_.

Approved

Disapproved Tabled

# ITEM #10. COMMITTEE REPORTS

## Athletic Committee

**1. Approval of Athletic Committee Meeting Minutes**

I \_\_\_\_\_move to approve/disapprove the Athletic Committee Meeting Minutes from April 11, 2023 as presented/amended.

Second \_\_\_\_\_\_. Approved

Disapproved

Tabled

**2.** **Approval of Cheer Coach**

I \_\_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Head Cheer Coach for the 2023-2024 at a stipend of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ pending all necessary clearances and paperwork as presented/amended.

Second \_\_\_\_\_\_\_.

Approved

Disapproved

Tabled

**3.** **Approval of Assistant Cheer Coach**

I \_\_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_as Assistant Cheer Coach for the 2023-2024 school year pending all necessary clearances and paperwork at a stipend of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as presented/amended.

Second \_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**4.** **Approval of Competitive Cheer Coach**

I \_\_\_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_as Competitive Cheer Coach for the 2023-2024 school year pending all necessary clearances and paperwork at a stipend of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as presented/amended.

Second \_\_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**5.** **Approval of Junior High Girls Basketball Coach**

I \_\_\_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_as Junior High Girls Basketball Coach for the 2023-2024 school year pending all necessary clearances and paperwork at a stipend of $\_\_\_\_\_\_\_\_\_\_ as presented/amended.

Second \_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**6.** **Approval of Volunteer Assistant Junior High Girls Basketball Coach**

I \_\_\_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as a Volunteer Assistant Junior High Girls Basketball Coach for the 2023-2024 school year pending all clearances and necessary paperwork as presented/amended.

Second \_\_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**7. Approval of Head Boys Basketball Coach**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Head Boys Basketball Coach for the 2023-2024 school year pending all necessary clearances and paperwork at a stipend of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as presented/amended.

Second \_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**8. Approval of Assistant Boys Basketball Coach**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_as Assistant Boys Basketball Coach for the 2023-2024 school year pending all necessary clearances and paperwork at a stipend of $ \_\_\_\_\_\_\_\_\_\_\_ as presented/amended.

Second \_\_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**9. Approval of Head Girls Basketball Coach**

I \_\_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Head Girls Basketball Coach for the 2023-2024 school year pending all necessary clearances and paperwork at a stipend of $ \_\_\_\_\_\_\_\_\_\_\_\_

as presented/amended.

Second \_\_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**10.** **Approval of Head Volleyball Coach**

I \_\_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Head Volleyball Coach for the 2023-2024 school year pending all necessary clearances and paperwork at a stipend of $ \_\_\_\_\_\_\_\_\_\_\_\_ as presented/amended.

Second \_\_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**11.** **Approval of Assistant Volleyball Coach**

I \_\_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Assistant Volleyball Coach for the 2023-2024 school year pending all necessary clearances and paperwork at a stipend of $ \_\_\_\_\_\_\_\_\_\_\_\_

as presented/amended.

Second \_\_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**12.** **Committee Meeting Date**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as the date at \_\_\_\_\_ p.m. for the Athletic Committee meeting with permission to advertise.

Second \_\_\_\_\_\_. Approved

Disapproved

Tabled

1. **Building & Grounds Committee**

**1. Approval of Building and Use Form**

I \_\_\_\_\_ move to approve/disapprove The Addison Volunteer Fire Department to hold training for the Addison and Confluence Fire Departments in all areas of the building on May 10, 2023 from 6:30 p.m. – 8:00 p.m. The purpose of the training is to have members identify areas and familiarize themselves with the different areas of the school building as part of emergency preparedness planning. They are requesting a custodian to be available to show them around the building during their training as presented/amended.

Second \_\_\_\_\_\_.

Approved

Disapproved

Tabled

**2. Committee Meeting Date**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as the date at \_\_\_\_\_\_\_\_ for the Building & Grounds meeting with permission to advertise.

Second \_\_\_\_\_\_. Approved

Disapproved Tabled

##### Cafeteria Committee

**1. Committee Meeting Date** (*meeting needed)*

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_ as the date at \_\_\_\_\_\_ p.m. for the Cafeteria Committee meeting with permission to advertise.

Second \_\_\_\_\_\_. Approved

Disapproved Tabled

1. Curriculum Committee (*meeting needed*)

**1. Curriculum Committee Meeting Date**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as the date at\_\_\_\_\_ p.m. for the Curriculum Committee meeting with permission to advertise.

Second \_\_\_\_\_\_. Approved

Disapproved

Tabled

1. **Finance & Purchasing Committee**

**1. Approval to purchase property**

I \_\_\_\_\_ move to approve/disapprove Peggy Miltenberger to purchase property from Karlyne K Sage & Susan K. Bartholomai, Confluence Borough, 13-0-00147, in the amount of $3,216.53 as presented/amended.

Second \_\_\_\_\_.

Approved

Disapproved

Tabled

**2. Finance & Purchasing Committee Meeting Date**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as the date at \_\_\_\_\_\_ p.m. for the Finance and Purchasing Committee Meeting with permission to advertise.

Second \_\_\_\_\_\_. Approved

Disapproved

Tabled

1. **Policy Review & Development Committee**

**1. Approval of new and revised policies**

I \_\_\_\_\_ move to approve/disapprove the first read of policies \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as presented/amended.

Second \_\_\_\_\_\_. Approved

Disapproved

Tabled

**2. Policy Review and Development Committee Meeting Date**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as the date at \_\_\_\_\_\_ p.m. for the Policy Review and Development Committee meeting with permission to advertise.

Second \_\_\_\_\_\_. Approved

Disapproved Tabled

1. **Transportation Committee**
2. **Transportation Committee Meeting Date**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as the date at \_\_\_\_\_\_ p.m. for the Transportation Committee meeting with permission to advertise.

Second \_\_\_\_\_\_. Approved

Disapproved

Tabled

1. **Technology Committee**

**1. Technology Committee Meeting Date**

I \_\_\_\_\_ move to approve/disapprove \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as the date at \_\_\_\_\_\_ p.m. for the Technology Committee meeting with permission to advertise.

Second \_\_\_\_\_\_. Approved

Disapproved Tabled

# ITEM #11. NEW BUSINESS

**1. Approval of PDE Grant e-Signature Resolution**

I\_\_\_\_\_ move to approve/disapprove the e-Signature resolution with the Pennsylvania Department of Education for grants as presented/amended.

Second\_\_\_\_. Approved

Disapproved Tabled

RESOLUTION

BE IT RESOLVED, by authority of the **Board of Directors** of the **Turkeyfoot Valley Area School District** and it is hereby resolved by authority of the same, that **Nicole Dice** who is the **Superintendent** of the above-named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above-named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her

electronic signature to an electronic file of the contract via the Department’s e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the **Turkeyfoot Valley Area School District** to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department’s Bureau of Management Services promptly in the event that the above-named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above-named officer’s authority to execute agreements electronically on behalf of the body until such notice is received by the Department’s Office of Chief Counsel.

# ITEM #12. OTHER BUSINESS

**1. Approval of Book Donation**

I \_\_\_\_\_\_ move to approve/disapprove the donation to the school library from Joyce Tressler for the book *She Did that!? Amazing Female Athletes from A to Z* as presented/amended

Second \_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**2. Approval of Supply Donation**

I \_\_\_\_\_\_ move to approve/disapprove the donation of tissues from the Confluence United Methodist Church as presented/amended.

Second \_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**3**. **Approval of Pay for District-wide Summer Camp Coordinator**

I \_\_\_\_\_\_ move to approve/disapprove Nicole L. Dice to fulfill the District-wide Summer Camp Coordinator position for 2023 at a pay rate of her per diem pay plus 25% as presented/amended. (Note: This pay rate directly aligns with the pay rate offered to the teaching staff for the summer camp positions.)

Second \_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**4.** **Approval of Bus Transportation Donation**

I \_\_\_\_\_\_\_ move to approve/disapprove the donation of bus transportation for the Special Rec Day at the Yough Outflow by United Community Church of God to and from the event on May 4, 2023 as presented/amended.

Second \_\_\_\_\_\_\_.

Approved

Disapproved

Tabled

# ITEM #13. REPORTS

A. *Guidance Office Report* – Teresa Cook

B. *Nurses Report* – Jane Uphouse

C. *Maintenance/Custodial Report* – Glenn Cameron

D. *Athletic Director* – Landon Loya

E. *Special Education* – Ashleigh Myers and Michelle Buttermore

F. *Somerset Technology* – Mike Diehl - Verbal

G. *Principal’s Report* – Chris Shilk

H. *Superintendent’s Report* – Nicole Dice

1. **Approval of Graduation date**

I \_\_\_\_\_\_\_\_\_ move to approve/disapprove June 4, 2023 as the date for Graduation as presented/amended.

Second \_\_\_\_\_\_. Approved

Disapproved Tabled

**2.** **Approval of Camco Contract**

I \_\_\_\_\_\_\_\_\_ move to approve/disapprove the Camco Contract for the 2023-2024 school year as presented/amended.

Second \_\_\_\_\_\_. Approved

Disapproved Tabled

**ITEM #14. PERSONNEL COMMITTEE**

**1. Approval of New Position**

I\_\_\_\_\_ move to approve/disapprove the creation of a split position for secondary math instruction and PIMS coordinator as presented/amended.

Second \_\_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**2. Approval to hire Math Coach**

I \_\_\_\_\_\_\_ move to approve/disapprove April Ely as a Secondary Math Instructor and PIMS Coordinator starting April 18, 2023 under the ARP ESSER Grant Funding at a salary of $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ pending all necessary paperwork and clearances as presented/amended.

Second \_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**3. Approval to hire Math Teacher**

I \_\_\_\_\_\_ move to approve/disapprove hiring Amy Foster as Secondary Math Teacher starting April 12, 2023 with benefits at a salary of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ pending all necessary paperwork and clearances as presented/amended.

Second \_\_\_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**4.** **Approval to Hire ESY Teacher**

I \_\_\_\_\_\_ move to approve/disapprove hiring \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as an Extended School Year Teacher for the 2022-2023 school year paid at their per diem rate as presented/amended.

Second \_\_\_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**5. Approval to Hire ESY Teacher**

I \_\_\_\_\_\_ move to approve/disapprove hiring \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as an Extended School Year Teacher for the 2022-2023 school year paid at their per diem rate as presented/amended.

Second \_\_\_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**6. Approval to Hire ESY Teacher**

I \_\_\_\_\_\_ move to approve/disapprove hiring \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as an Extended School Year Teacher for the 2022-2023 school year paid at their per diem rate as presented/amended.

Second \_\_\_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**7. Approval to Waive Tuition**

I \_\_\_\_\_\_\_\_\_ move to approve/disapprove to waive tuition for district employee’s children to attend TVASD for the 2023-2024 school year as presented/amended.

Second \_\_\_\_\_\_. Approved

Disapproved Tabled

**8. Approval of Resignation Due to Retirement**

I \_\_\_\_\_\_\_\_ move to approve/disapprove the receipt of resignation due to retirement from Toni L. Smith effective the end of the day September 8, 2023 as presented/amended.

Second \_\_\_\_\_\_\_. Approved

Disapproved

Tabled

**9. Approval to Appoint Account Management Duties**

I \_\_\_\_\_\_ move to approve/disapprove appointing Amanda Younkin to co-manage student accounts at a stipend of $\_\_\_\_\_\_\_\_\_\_\_\_ for the remainder of the 2022-2023 school calendar year as presented/amended.

Second \_\_\_\_\_\_\_\_\_.

Approved

Disapproved

Tabled

**10. Approval to Appoint Account Management Duties**

I \_\_\_\_\_\_ move to approve/disapprove appointing Lisa Megown to co-manage student accounts at a stipend of $\_\_\_\_\_\_\_\_\_\_\_\_ for the remainder of the 2022-2023 school calendar year as presented/amended.

Second \_\_\_\_\_\_\_\_\_.

Approved

Disapproved

Tabled

**11. Approval of FMLA Leave**

I \_\_\_\_\_\_ move to approve/disapprove FLMA leave for employee 2022-2023-03 beginning on March 21, 2023 and continuing until the end of the 2022-2023 school calendar year as presented/amended.

Second \_\_\_\_\_\_\_\_\_.

Approved

Disapproved

Tabled

**ITEM #15. NEGOTIATIONS AND GRIEVANCES COMMITTEE**

**ITEM #16. VISITOR COMMENTS**

**ITEM #17. ADJOURNMENT**

I \_\_\_\_\_ move the Board adjourn at \_\_\_\_\_\_\_ p.m.

Second \_\_\_\_\_\_. Approved

Disapproved

Tabled